

Manchester School District – Professional Development Master Plan (PDMP)
Transition Plan – 2011-12

	Red (2011)	White (2012)	Blue (2013)
PD activities completed before September 30 th , 2011 but not submitted to PDC for approval?	Utilize the June, 2011 edition <i>Form 5 – Documentation of Professional Growth</i> and submit for approval	Utilize the June, 2011 edition <i>Form 5 – Documentation of Professional Growth</i> and submit for approval	Utilize the June, 2011 edition <i>Form 5 – Documentation of Professional Growth</i> and submit for approval
PD activities completed before September 30 th , 2011, submitted to PDC and already approved?	Carry over into the new plan as previously submitted. Utilize the June, 2011 edition <i>Form 4 – Documentation of Professional Growth Log</i> to track CEUs	Carry over into the new plan as previously submitted. Utilize the June, 2011 edition <i>Form 4 – Documentation of Professional Growth Log</i> to track CEUs	Carry over into the new plan as previously submitted. Utilize the June, 2011 edition <i>Form 4 – Documentation of Professional Growth Log</i> to track CEUs
PD activities completed after September 30 th , 2011?	Utilize the June, 2011 edition <i>Form 5 – Documentation of Professional Growth – Option 1</i> and submit for approval Utilize the June, 2011 edition <i>Form 4 – Documentation of Professional Growth Log</i> to track CEUs	Utilize the June, 2011 edition <i>Form 5 – Documentation of Professional Growth – Option 1</i> and submit for approval Utilize the June, 2011 edition <i>Form 4 – Documentation of Professional Growth Log</i> to track CEUs	Utilize the June, 2011 edition <i>Form 5 – Documentation of Professional Growth – Option 1</i> and submit for approval Utilize the June, 2011 edition <i>Form 4 – Documentation of Professional Growth Log</i> to track CEUs
Application of allowable CEU accrual schedule?	Exempt for activities completed prior to October 31 st , 2011	Exempt for activities completed prior to June 30 th , 2012	Exempt for activities completed prior to June 30 th , 2012
Identifying PD goals?	Develop an <i>Individual 3 Year PD Plan – Form 3</i> and submit for approval prior to October 31 st , 2011	Continue to follow PD Plan and Goals developed under the previous plan	Adapt your current PD Plan and Goals to the June, 2011 edition – <i>Individual 3 Year Professional Development Plan - Form 3</i> and submit for approval prior to November 15, 2011 OR Develop NEW <i>Individual 3 Year PD Plan -Form 3</i> and submit for approval prior to November 15 th , 2011
Availability of ‘Evidence-Based Portfolio’ options to document professional growth?	After development of <i>Individual 3 Year PD Plan – Form 3</i> AND Attendance at Evidence-Based Portfolio Workshop on November 9 th or 10 th , 2011	After development of new <i>Individual 3 Year PD Plan – Form 3</i> AND Attendance at Evidence-Based Portfolio Workshop in October, 2012	After development of NEW (not adapted) <i>Individual 3 Year PD Plan – Form 3</i> AND Attendance at Evidence-Based Portfolio Workshop on November 30 th or December 1 st , 2011

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Red Cycle (June, 2011 expiration)

Red Cycle educators will follow the June, 2011 edition of the PDMP with the following transition adaptations.

- If you completed professional development activities after March 21, 2011 but before September 30, 2011:
 - and **have not yet submitted** documentation for CEU approval, utilize the June, 2011 edition Form 5 – Documentation of Professional Growth – Option 1 and submit for approval
 - CEUs **already submitted and approved** under the previous plan carry over into the new plan. Add the approved CEUs to the June, 2011 edition Form 4 – Documentation of Professional Growth Log – Option 1
- Red cycle educators are exempt from the allowable CEU accrual schedule on pages 15 and 16 of the PDMP for activities completed prior to October 31st, 2011
- Develop an Individual 3 Year Professional Development Plan – Form 3 as described in the June, 2011 edition of the PDMP, and submit for approval no later than October 31, 2011
- Follow the professional development process as described in the June, 2011 edition of the PDMP after September 30, 2011 for the duration of your recertification cycle

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White Cycle (June, 2012 expiration)

White Cycle educators will complete their certification cycles utilizing June, 2011 edition forms with the following transition adaptations.

- If you completed professional development activities before September 30, 2011:
 - and **have not yet submitted** documentation for CEU approval, utilize the June, 2011 edition Form 5 – Documentation of Professional Growth – Option 1 and submit for approval
 - CEUs **already submitted and approved** under the previous plan carry over into the new plan. Add the approved CEUs to the June, 2011 edition Form 4 – Documentation of Professional Growth Log – Option 1
- White cycle educators are exempt from the allowable CEU accrual schedule on pages 15 and 16 of the PDMP for activities completed prior to June 30th, 2012
- Continue to follow current Professional Development Plan/Goals developed under the previous plan
- Utilize June, 2011 edition forms after September 30, 2011 to document professional development (CEUs):
Form 5 – Documentation of Professional Growth – Option 1
Form 4 – Documentation of Professional Growth Log – Option 1

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Blue Cycle (June, 2013 expiration)

Blue Cycle educators will transition to the June, 2011 edition of the PDMP with the following transition adaptations.

- If you completed professional development activities before September 30, 2011:
 - and **have not yet submitted** documentation for CEU approval, utilize the June, 2011 edition Form 5 – Documentation of Professional Growth – Option 1 and submit for approval
 - CEUs **already submitted and approved** under the previous plan carry over into the new plan. Add the approved CEUs to the June, 2011 edition Form 4 – Documentation of Professional Growth Log – Option 1
- Blue cycle educators are exempt from the allowable CEU accrual schedule on pages 15 and 16 of the PDMP for activities completed prior to June 30th, 2012
- Adapt your current Professional Development Plan/Goals to the June, 2011 edition – Individual 3 Year Professional Development Plan - Form 3 using the tutorial provided and submit for approval no later than November 15th, 2011. Educators adapting plans will continue to accrue and document CEUs for the duration of the certification cycle (Option 1 – June, 2011 edition)

OR

Develop a new Individual 3 Year Professional Development Plan - Form 3 as described in the June, 2011 edition of the PDMP, and submit for approval no later than November 15th, 2011. Educators developing new plans may select any of the June, 2011 plan options (CEUs or Evidence-Based Portfolio, Options 1, 2, or 3 – June, 2011 edition)

- Follow the professional development process as described in the June, 2011 edition of the PDMP after September 30, 2011 for the duration of your recertification cycle.